

ENROLMENT APPLICATION PROCESS (7-12)



Parents are welcome to book a private tour of the college before or after lodging an enrolment application.

At St Narsai, we invite you to tour our college during a normal school day to experience life at our college as our students do. Below is an outline of the steps involved in our enrolment process.

1. APPLICATION:

Parents submit an Enrolment Application along with the required documentation:

- Birth Certificate
- Baptismal Certificate
- Immunisation Certificate
- 2 x Passport Photos
- Latest school report from the last school the student attended (if applicable)
- Year 5 NAPLAN report (when enrolling in Year 7)
- Citizenship/Visa Documentation (if applicable)
- Relevant Family Court Orders (if applicable)
- Relevant medical and/or special needs information including clinical assessments (where applicable)
- A non-refundable Application Fee (currently \$100), will be required with all completed forms.
- A non-refundable Application Confirmation Fee (currently \$500), will be required upon acceptance of an offer. This will be credited to the first year's school fees upon commencement of Term 1.

2. WAIT LIST:

Those registered are sorted according to date of application. Priority for enrolment is given to the following:

- Siblings of students presently enrolled in any Assyrian Christian School
- Children from families affiliated with the Assyrian Church of the East
- Children from families affiliated with other Assyrian Churches
- Children from Christian families
- Children from non-Christian families

The admissions process includes an assessment of each student's academic reports based on a specified criteria.

3. INTERVIEW:

Two years prior to commencement, interviews with the Principal and other Enrolment Interview Panel members are held according to our priority list and number of places on offer for that year.

4. SUCCESSFUL APPLICANTS:

A letter will be sent to every applicant informing them of the outcome of their application. Successful applicants will receive further information as the year progresses and when necessary. Enrolment decisions made by the Principal are final and no discussions will be entered into. Please note, successful applicants need to be committed to paying the school fees for the first term at the start of the term, unless notice is given to withdraw enrolment one term in advance.

5. COMMENCEMENT

All students enrolled to commence in Year 7 will be invited to attend set Transition Days (also known as Orientation Days) in the year prior to commencement. All other new students will have the opportunity to meet staff and peers on the day school commences for their year group.

The school reserves the right to make changes as required.

St Narsai Assyrian Christian College

Address 217 Horsley Road, Horsley Park NSW 2175

Phone (02) 8818 1300 | **Email** info@stnarsai.nsw.edu.au | **Web** www.stnarsai.nsw.edu.au